

3 December 1975

MEMORANDUM FOR: Chief, Analysis Group  
Chief, Operations Group  
Chief, Production Group  
Chief, Executive & Planning Staff

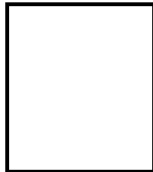
SUBJECT : Bureau Chiefs' Conference

1. I am going to ask  to set up meetings with production office and staff representatives at 1530 on Wednesday, 7 January, at Langley as part of the Bureau Chiefs' Conference schedule. We have not yet mentioned this to the production offices because I would like to think the idea through first.

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2. As I see it there would be four such meetings hopefully chaired by appropriate OCI officers with other DDI offices and staffs invited to send representatives as they wish. The four groups would be made up as follows:

Middle East including Greece, Turkey, and Cyprus



(5)

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Latin America and Africa



(5)

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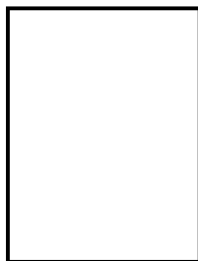
Asia



(9)

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USSR, East Europe, and West Europe



(7)

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3. How does this strike you? Do you have any suggestions?



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Director  
Foreign Broadcast Information Service

cc: Saxer

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